

Government of West Bengal
Public Works Directorate
Establishment Branch
Khadya Bhawan (Block-'A'), 11A Mirza Ghalib Street, Kolkata-700087

No. : 1063-E/PW/O/E-I/6P-01/2015

Dated: 24/05/2018

From: The Chief Engineer (HQ), Public Works Directorate.

To : 1. The Chief Engineer, Planning / North Zone / South Zone / West Zone, P. W. Directorate.

2. The Superintending Engineer, P. W. Dte. -----

3. The Executive Engineer, P. W. Dte. -----

Sub. : Requisition of Annual Performance Reports and other particulars in respect of the Draughtsman / Grade-I Draughtsman, P. W. Dte., in connection with their promotion.

In inviting a reference to the subject mentioned above and in continuation of this Directorate's No. 3465(150)-E/PW/O/E-I/6P-01/2015, Dated 22/09/2017 (uploaded in the website of PWD) the undersigned would like to request him to furnish the Annual Performance Report in respect of the following Draughtsmen for the period 2017-18 (please refer memo no. if sent already) along with the following information :-

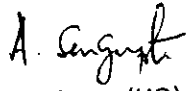
Sl. No. (1)	Name and Designation (2)	Present place of posting (3)	Remarks
1.	Shri Sankar Kumar Biswas, Draughtsman	Nadia Construction Division, P. W. Dte.	
2.	Shri Pulak Kumar Roy, Draughtsman	Howrah Construction Division, P. W. Dte.	
3.	Shri Mauli Nath Mukhopadhyay, Draughtsman	Kolkata East Division, P. W. Dte.	
4.	Shri Sambhu Banerjee, Draughtsman	Hooghly Construction Division, P. W. Dte.	
5.	Shri Avijit Saha, Draughtsman	Hooghly Division, P. W. Dte.	
6.	Shri Debabrata Roy, Draughtsman	Design Division-I, P. W. Dte.	
7.	Shri Sukumar Das, Draughtsman	Design Division-III, P. W. Dte.	
8.	Shri Prasenjit Sen, Draughtsman	Kolkata South Division, P. W. Dte.	
9.	Shri Sukanata Biswas, Draughtsman	Hooghly Division, P. W. Dte.	
10.	Shri Ashit Pal, Draughtsman	Survey Division, P. W. Dte.	
11.	Shri Gobinda Chandra Das, Draughtsman		2013-18


A certificate may be issued :-

- (i) Whether the incumbent has submitted his Declaration of Assets regularly and up to date till 01/01/2018 and the same have been kept in the custody of the concerned authority or not.
- (ii) Whether any action has been taken from authority against the concerned employee as per Sub Rule 1 of Rule -7 of the West Bengal Services (Clarification, Control and Appeal) Rules-1971 or not.

The undersigned would like to request him to furnish the aforesaid documents / particulars in respect of all the above Draughtsmen under his control within 10 working days positively from the date of issue of this letter otherwise the o/o the Chief Engineer (HQ), P.W.Dte. will not be responsible for not awarding promotion to the concerned Draughtsman and for any kind of future legal complication arises thereof.

This may be treated as **MOST URGENT**.


Chief Engineer (HQ)
P.W.Dte.


24.05.18